Republic of the Philippines *26-07-0221*
Metropolitan Naga Water District *Hardware*
40 Miranda Avenue, Concepcion Pequeña, Naga City 4400 *MNWD, Naga City*

Standard Form Number: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: ***Request for Quotation***

Date: July 21, 2026
Quotation No.: 0035

Company Name: _____
Address _____

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than the closing date on July 24, 2026 at 1:00 PM.

_____
Procurement Officer

NOTE:

1. **DELIVERY PERIOD WITHIN ___30___CALENDAR DAYS**
2. **WARRANTY SHALL BE FOR A PERIOD OF SIX(6)MONTHS FOR SUPPLIES AND MATERIALS, ONE(1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY**
3. **PRICE VALIDITY SHALL BE FOR A PERIOD OF _____30_____CALENDAR DAYS**
4. **PHILGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION**
5. **BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.**

No.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL COST
1	MARINE PLYWOOD 3/4	4	pcs		
2	MARINE PLYWOOD 1/2	6	pcs		
3	MARINE PLYWOOD 1/4	14	pcs		
4	2" x 3" x 12' S4S GOOD LUMBER (KD)	24	pcs		
5	2" x 2" x 12' S4S GOOD LUMBER (KD)	24	pcs		
6	LAMINATED FORMICA (NWB 3161)	2	pcs		
7	LAMINATED EDGE STRIPS 10m x 21mm x 0.7mm x 100mts	2	kls		
8	10" x 12" SHELVES BRACKET	4	kls		
9	FINISHING NAIL 1"	9	kls		
10	FINISHING NAIL 1 1/2	9	kls		
11	FINISHING NAIL 2"	10	kls		
12	FINISHING NAIL 3"	6	kls		
13	STICKWELL / WOOD GLUE	4	ltrs		
14	RUGBY (DECOBOND)	2	gals		
15	30 CM DRAWER GUIDE (BEARING TYPE)	2	pairs		
16	40 CM DRAWER GUIDE (BEARING TYPE)	2	pairs		
17	DRAWER LOCK (DIAMOND TYPE)	2	pairs		
18	BLACK SCREW 1" (WOOD)	120	pcs		
19	BLACK SCREW 1 1/2 (WOOD)	120	pcs		
20	1/2 x 1 x 12' WOOD CASING	40	pcs		
21	PAINTING TRAY	2	pcs		
22	PAINT THINNER	2	gals		
23	ROUND RECESSED SLIM DOWNLIGHT 12watts (DAYLIGHT)	10	pcs		
24	ROUND Recessed slim downlight 9watts (Day Light)	6	pcs		
25	2gang 3PIN convenience outlet wide series	20	sets		
26	Switch Wide Series	10	pcs		
27	Floor mounted C. O. (square type Gold)	4	pcs		
28	Utility Box	10	pcs		
29	Amco Box	20	pcs		
30	Butane Gas	10	can		
31	THHN wire 5.5mm	1	box		
32	THHN wire 3.5mm	2	box		
33	THHN wire 2.0 mm	2	box		

34	CAT6 UTP wire	1	box		
35	50mm x 1.2m x 0.60m PU stone PVC Wall Panel (Stone Cladding tiles)	10	pcs		
36	0.20m x 2.90m WPC WALL CLADDING OAK	8	pcs		
37	4mm THK x 1.22m x 2.44m PVC ROCK- SLATE MARBLE SHEET (PU Stone Panel)	2	pcs		
38	26mm x 219mm x 2.90m WPC FLUTED PANEL	25	pcs		
39	AQUA FLAT ENAMEL (WATERBASE)	3	gals		
40	AQUA GLOSS ENAMEL Aqua-Gloss-It (White)	3	gals		
41	LACQUER GLAZING PUTTY	3	gals		
42	POLITUFF w/ HARDENER	1	gals		
43	PAINT BRUSH 1 1/2"	8	pcs		
44	PAINT BRUSH 2"	3	pcs		
45	BABY ROLLER	4	pcs		
46	SANDPAPER # 150	10	pcs		
47	SANDPAPER # 120	10	pcs		
48	SANDPAPER # 100	5	pcs		
49	PVC CEILING PANEL	20	pcs		
50	PVC V CLIP	8	pcs		
51	BLACK SCREW (METAL) 1"	200	pcs		
52	WALL ANGLE	6	pcs		
53	CARRYING CHANNEL	10	pcs		
54	METAL FURRING 0.5	8	pcs		
55	NAIL GUN BULLET	500	pcs		
56	BLIND RIVET 5/3	300	pcs		
	Note: 1. VAT Inclusive 2. Partial Delivery shall not be accepted 3. FOB, MNWD, Naga City 4. Warranty: None				
	Documentary Requirements to submit: 1. Mayor's/Business Permit 2. PhilGEPS Registration Number / Certificate of Platinum Membership 3. Income/Business Tax Returns (for ABCs above Php 500k) *Incomplete or non-submission of the required Documentary Requirements shall be automatically disqualified* 4. Notarized Omnibus Sworn Statement *The supplier may submit NOSS on the date of accomplishing this document (RFQ) or prior to the preparation of award*				

Brand and Model : _____
Delivery Period : _____
Terms of Payment : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your Terms and Conditions, I/We quote you on the item at prices noted above.

_____
Printed Name / Signature

_____
Tel. No. / Cell phone No.
e-mail address

_____
Date

TERMS AND CONDITIONS

1. The MNWD reserves the right to reject any price quotation which is not in accordance with its terms, standards and specifications.
2. If the prospective supplier is the exclusive distributor or sole manufacturer of the item(s) herein enumerated, the same shall attach a true copy of its validated exclusive distributor authorization or sole manufacturer's certification.
3. The prospective supplier shall also furnish the MNWD a true copy of its registration certificate issued by the Department of Trade and Industry (DTI) and/or Securities and Exchange Commission (SEC).
4. All ordered items, unless otherwise indicated by the MNWD, must be delivered FOB METROPOLITAN NAGA WATER DISTRICT (MNWD); FREIGHT PREPAID.
5. All ordered items, unless otherwise specified, must be certified brand new, untampered, original, and as applicable, factory sealed, and the same shall be covered by a warranty clause.
6. Any ordered item rejected by the MNWD due to damage, inherent defect or inaccurate delivery shall be returned to the supplier at the expense of the same.
7. The MNWD, as a matter of policy, do not remit any form of advance or down payment. All terms of payment, while negotiable, shall be strictly based on this premise.
8. The MNWD reserves the right to cancel any order not delivered within the date specified in the issued Purchase Order.
9. As applicable and specified herein, any ordered item must satisfactorily pass the required laboratory testing before delivery, and/or pre-acceptance testing after actual delivery. Such test must be conducted in the presence of a duly designated MNWD representative. The test must conclusively determine specified performance efficiency before actual payment is made for the ordered item(s).
10. In the remittance of any payment, the MNWD deducts the following:
    a. For VAT Registered Suppliers: Supplies and Materials
       Value Added Tax (VAT) - Five Percent (5%)
       Creditable Witholding Tax - One Percent (1%)
    b. For VAT Registered Suppliers: Labor and Services
       Value Added Tax (VAT) - Five Percent (5%)
       Creditable Witholding Tax - Two Percent (2%)
    c. For Non - VAT Registered Suppliers: Supplies and Materials
       Value Added Tax (VAT) - Three Percent (3%)
       Creditable Witholding Tax - Two Percent (2%)
11. The prospective supplier must affix his/her signature in the Form signifying acceptance of the herein-stated terms and conditions.