



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10574287
Procuring Entity METROPOLITAN NAGA WATER DISTRICT
Title Supply and Delivery of Various Office Supplies (PR#24-02-0033)
Area of Delivery Camarines Sur

Solicitation Number:	PR 24-02-0033	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Bid Supplements	0
Classification:	Goods	Document Request List	2
Category:	Office Equipment Supplies and Consumables	Date Published	22/02/2024
Approved Budget for the Contract:	PHP 156,042.50	Last Updated / Time	22/02/2024 00:00 AM
Delivery Period:	15 Day/s	Closing Date / Time	26/02/2024 17:00 PM
Client Agency:			
Contact Person:	Venus C. Solano Procurement Analyst A 40 J.Miranda Ave., Naga City Camarines Sur Philippines 4400 63-54-4737813 Ext.117 63-54-4739288 mnwdbac@yahoo.com		

Description

- 1 Battery "AA", Super Heavy Duty, Leak Resistant, 2 pcs/pack 24 pcs
- 2 Battery "AAA", Super Heavy Duty, Leak Resistant, 2 pcs/pack 20 pcs
- 3 Binder Clip, Backfold, 41mm (1 5/8") 6 boxes
- 4 Binder Clip, Backfold, 50mm (2") 4 boxes
- 5 Continuous Form, 11 x 9 1/2, 1 ply, Subs. 20 10 boxes
- 6 Coupon Bond, A4, 80 gsm 210 reams
- 7 Coupon Bond, Long, 80 gsm 175 reams
- 8 Double-Sided Tape, 24mm x 50 meters 10 rolls
- 9 Folder with Tab, A4, Brown Outside, White Inside, Thick 300 pieces
- 10 Folder with Tab, Long, Brown Outside, White Inside, Thick 620 pieces
- 11 Groundwood (Mimeo Paper), Long, 63 GSM 15 reams
- 12 Groundwood (Mimeo Paper), Short, 63 GSM 40 reams
- 13 Highlighter (Assorted Color) 10 pcs
- 14 Laminating Film, Legal Size, 250 microns 2 boxes
- 15 Logbook, 300 pages, Hard Bound 20 pcs
- 16 Logbook, 500 pages, Hard Bound 50 pcs
- 17 Masking Tape, 24mm x 50m, Durable, Extra Sticky 100 rolls
- 18 Paper Clip, Small, 33mm, 50 grams, vinyl coated 35 boxes
- 19 Packaging Tape, 48mm x 50 meters, Durable, Extra Sticky 10 rolls
- 20 Paper Fastener, Plastic, Assorted Color, 8 cm Binding Clip, Durable 10 boxes
- 21 Rubber Band, 50g, Multi-Color 30 boxes
- 22 Shoelace, Medium Cord, Round (at least 26" long) 170 pcs
- 23 Scratch Tape, 24mm x 50m, with excellent holding power 60 rolls
- 24 Staple Wire No. 35, 26/6, 5,000 pieces per box 25 boxes
- 25 Tissue Paper, Individually Wrap, 2 Ply 240 rolls

TOTAL**Note:**

1. VAT Inclusive
2. FOB MNWD, Naga City
3. Partial Delivery shall not be accepted

Documentary Requirements to submit:

1. Mayor's/Business Permit
2. PhilGEPS Registration Number / Certificate of Platinum Membership
3. Income/Business Tax Returns (for ABCs above Php 500k)
4. Notarized Omnibus Sworn Statement

****Incomplete or non-submission of the required Documentary Requirements shall be automatically disqualified**

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Office Supplies and Consumables	Various Office Supplies	1	Lot	156,042.50

Created by Venus C. Solano

Date Created 19/02/2024

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