

**Republic of the Philippines  
METROPOLITAN NAGA WATER DISTRICT  
40 J.Miranda Avenue, Naga City**

**PETTY CASH FUND RECORD**

DATE	PCV No.	Particulars	WORKING FUND (103)		CIP- Agency Assets (264)	MAINTENANCE AND OTHER OPERATING EXPENSES							SUNDRIES	
			Payments (-)	Receipts/ Balance		Other Bonuses and Allowances (719)	Travel Expense- Local (751)	Office Supplies Expenses (755)	Repairs and Maintenance				Account Title	Acct. Code
									IWSS (808)	Other Structures (815)	Machinery (826)	Motor Vehicles (841)		
2013	13-01	Balance Carried Forward	-	75,000.00	-	-	-	-	-	-	-	-		
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**C E R T I F I C A T I O N**

I hereby certify that the foregoing is a correct and complete record of all replenishments and disbursements made by me in my capacity as Petty Cash Custodian during the period January 2 - , 2013, inclusives, as indicated in the corresponding columns.

Prepared by :

Noted by :

(Petty Cash Custodian)  
Designation

Division Manager A  
Accounting Division