

**METROPOLITAN NAGA WATER DISTRICT**

Document Code: ASDF08

**FORMS**

Revision No.: 0

**NEPOTISM REPORT TEMPLATE**

Effectivity Date: March 2017

Page No.: Page 1 of 1

**EMPLOYEE NEPOTISM DISCLOSURE**

I – PERSONAL INFORMATION			
Name of Employee (Last, First, Middle)		Status of employment:	
Current Position:		Appointment/Contract period:	
Years in Position:		Years in MNWD:	
Division:		Section:	
II – FAMILY BACKGROUND			
1. Spouse's Name <i>(write Maiden name, if wife)</i>			
<i>Surname</i>			
<i>First Name</i>			
<i>Middle Name</i>			
2. Father's Name			
<i>Surname</i>			
<i>First Name</i>			
<i>Middle Name</i>			
2. Mother's Maiden Name			
<i>Surname</i>			
<i>First Name</i>			
<i>Middle Name</i>			
III - Are you related by consanguinity or affinity within third degree to any of the following persons stated below where you will be appointed?			
<i>Name of immediate supervisor:</i>		Yes	No
<i>Name of Recommending Authority:</i>		Yes	No
<i>Name of Appointing Authority:</i>		Yes	No

I understand that any false statement and/or deliberate misrepresentations, whether by omission or commission, will result in my application being automatically and irrevocably rejected from further consideration. I certify that I have read the above statement, understand its contents and have been furnished a copy of it.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_