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|  | METROPOLITAN NAGA WATER DISTRICT | | Document Code: ASDF03 | |
| | FORMS | | Revision No.: | 0 |
| | PURCHASE ORDER | | Effectivity Date: | March 2017 |
| | | | Page No.: | Page 1 of 1 |

| Republic of the Philippines METROPOLITAN NAGA WATER DISTRICT 40 J. Miranda Avenue, Naga City PURCHASE ORDER | | | | | |
|--|------|---|---|--|--------|
| Supplier: Address : TIN : Mode of Procurement: | | | P.O. No. Date : PR No. : Date : | | |
| Gentlemen : Please furnish this office the following articles subject to the terms and conditions contained herein: | | | | | |
| Place of Delivery: FOB MNWD, Naga City Date of Delivery : Payment Terms: | | | | | |
| Item No. | Unit | Description | Quantity | Unit Cost | Amount |
| Empty table body for items | | | | | |
| Payment : <input type="checkbox"/> Deposit with Bank charge of 100.00 for Landbank Account <input type="checkbox"/> Deposit for other Bank Accounts <input type="checkbox"/> Pick-up | | | | | |
| Amount in Words: | | | P - | | |
| In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed. | | | | | |
| Very truly yours, | | | | | |
| Conforms: | | MARVIC A. LILLO Procurement Analyst A | | JEREMIAS P. ABAN JR. Division Manager A - Administrative -GS | |
| Signature over Printed Name of Supplier | | | | | |
| Date : | | | | | |
| Funds Available: EMMA A. CUYO Division Manager A-FD | | | Approved by: CESAR H. FEDERIZON General Manager | | |