

**Envelope A**

**Original – TECHNICAL COMPONENT**

***Note:* All pages including interlineations, erasures or overwriting contained in this envelope should be initialed by the person or persons signing the bid.**

**Envelope B**

**Copy No. 1 – TECHNICAL COMPONENT**

***Note:* All pages including interlineations, erasures or overwriting contained in this envelope should be initialed by the person or persons signing the bid.**

**Envelope C**

**Copy No. 2 – TECHNICAL COMPONENT**

***Note:* All pages including interlineations, erasures or overwriting contained in this envelope should be initialed by the person or persons signing the bid.**

**Envelope D**

**Copy No. 3 – TECHNICAL COMPONENT**

***Note:* All pages including interlineations, erasures or overwriting contained in this envelope should be initialed by the person or persons signing the bid.**

**Envelope E**

**PROCUREMENT OF JANITORIAL SERVICES**

**MARCH 4, 2026**

**1:30 P.M.**

**Conference Room, 2<sup>nd</sup> Floor**

**Metropolitan Naga Water District**

**40 Miranda Avenue, Concepcion Pequeña, Naga City**

**TECHNICAL COMPONENT**

- **Original Copy Technical Component (Envelope A)**
- **Copy 1 – Technical Component (Envelope B)**
- **Copy 2 – Technical Component (Envelope C)**
- **Copy 3 – Technical Component (Envelope D)**

Submitted by:

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Official Designation

\_\_\_\_\_  
Name of Agency

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date

**Envelope 1**

**Original – FINANCIAL COMPONENT**

***Note:* All pages including interlineations, erasures or overwriting contained in this envelope should be initialed by the person or persons signing the bid.**

**Envelope 2**

**Copy No. 1 – FINANCIAL COMPONENT**

***Note:* All pages including interlineations, erasures or overwriting contained in this envelope should be initialed by the person or persons signing the bid.**

**Envelope 3**

**Copy No. 2 – FINANCIAL COMPONENT**

***Note:* All pages including interlineations, erasures or overwriting contained in this envelope should be initialed by the person or persons signing the bid.**

**Envelope 4**

**Copy No. 3 – FINANCIAL COMPONENT**

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**Envelope 5**

**PROCUREMENT OF JANITORIAL SERVICES**

**MARCH 4, 2026**

**1:30 P.M.**

**Conference Room, 2<sup>nd</sup> Floor**

**Metropolitan Naga Water District**

**40 Miranda Avenue, Concepcion Pequeña, Naga City**

**FINANCIAL COMPONENT**

- **Original Financial Component (Envelope No. 1)**
- **Copy 1 – Financial Component (Envelope No. 2)**
- **Copy 2 – Financial Component (Envelope No. 3)**
- **Copy 3 – Financial Component (Envelope No. 4)**

Submitted by:

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Official Designation

\_\_\_\_\_  
Name of Agency

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date