





Republic of the Philippines
METROPOLITAN NAGA WATER DISTRICT
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**MINUTES OF MEETING OF THE PRE-BID CONFERENCE FOR THE PROJECT
FURNISHING OF LABOR AND MATERIALS FOR THE INSTALLATION OF DISTRIBUTION LINE AT
PROGRESS HOMES PHASE 1 SUBDIVISION, (PHASE 2) BARANGAY SAN VICENTE, CANAMAN,
CAMARINES SUR (INFRA 2020-013)**





HELD AT THE MNWD CONFERENCE ROOM ON SEPTEMBER 24, 2020

Attendance:

BIDS AND AWARDS COMMITTEE:

Mr. Jon Louie A. Sanchez 	-	Chairperson
Engr. Noel A. Martinez, Jr. 	-	Vice-Chairperson
Engr. Sonjun O. Millares	-	Member (Absent)
Mr. Arturo M. Marco 	-	Member
Mr. Edgardo A. Ayao	-	Member (Absent)
Mr. Samuel A. Amores 	-	Provisional Member

BAC TECHNICAL WORKING GROUP (TWG)/SECRETARIAT:

Ms. Venus C. Solano	-	TWG Head (Absent)
Mr. Teejay Altair A. Tormes 	-	TWG Vice-Head
Ms. Sharmaine E. Bracia 	-	TWG Member (Absent)
Ms. Sheila C. Esquejo 	-	TWG Member
Mr. Mark Anthony B. Oliva 	-	BAC Secretariat

BIDDER'S AUTHORIZED REPRESENTATIVE/S:

Mr. Edward Paolo G. Odiamar	-	JMLD Construction
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OBSERVER'S AUTHORIZED REPRESENTATIVE/S:

None

There being a quorum, the meeting was called to order by the BAC Chairperson, Mr. Jon Louie A. Sanchez, at exactly 1:42 PM.

BUSINESS OF THE MEETING

The BAC Chairperson requested the BAC Secretariat to read the attendance and welcomed the Committee Members, and bidders authorized representative in the Pre-Bid Conference for the project Furnishing of Labor and Materials for the Installation of Distribution Line at Progress Homes Phase 1 Subdivision, (Phase 2) Barangay San Vicente, Canaman, Camarines Sur (INFRA 2020-013) with an Approved Budget for the Contract (ABC) of **FOUR MILLION SIXTY-NINE THOUSAND SEVEN HUNDRED EIGHT PESOS AND 77/100 (Php 4,069,708.77)** Only. Completion of Work is required within Two Hundred Twenty-Five (225) Calendar Days. He further stated that the Invitation to Bid (ITB) was posted in the Philippine Government Electronic Procurement System (PhilGEPS), MNWD Website, and Bulletin Board from September 17 to October 6, 2020. An invitation was also served to the observers, namely: Commission on Audit (COA), Philippine Institute of Civil Engineers (PICE), and Naga City People's Council (NCPC), however, no observers attended said scheduled Pre-Bid Conference.

60 The BAC Chairperson thereafter informed the body that there was only one (1) prospective bidder
61 who signified their intention to participate in the scheduled bidding and procured bidding documents,
62 namely: (1) JMLD Construction. The BAC Chairperson thereafter acknowledged the presence of prospective
63 bidder's authorized representative, Mr. Eduard Paolo G. Odiamar.
64

65 The BAC Chairperson then proceeded and asked Mr. Odiamar if he is already familiar with the public
66 bidding procedures, including the sealing and markings of the bidding documents, and the latter replied in
67 affirmative. With that, the BAC Chairperson gave the table to Mr. Samuel A. Amores, BAC Provisional
68 Member to discuss the technical aspects of the project.
69

70 Mr. Amores then explained in detail using a PowerPoint Presentation the specifications for the
71 project Installation of Distribution Line at Progress Homes Phase 1 Subdivision, (Phase 2) Barangay San
72 Vicente, Canaman, Camarines Sur, including the scope, required completion of work, vicinity map, layout
73 plan, bill of quantities and bar chart, and the eligibility and technical requirements, such as Organizational
74 Chart for the contract to be bid, List of Contractor's Personnel to be assigned for the project, Contractor's
75 Letter-Certificate to the Procuring Entity, List of Contractor's major equipment owned, leased and/or under
76 purchase agreement, supported by proof of ownership, Certificate of Availability of Manpower/Equipment,
77 Certificate of No Pending Project, and the Omnibus Sworn Statement. He emphasized that under Section
78 III. Bid Data Sheet, ITB Clause No. 5.4(a) of the bidding documents stating "Bidders with a pending project
79 with the MNWD showing a slippage of more than 10% at the time of posting of Invitation to Bid shall not
80 be allowed to bid" pertains that bidders must secure a Certificate of No Pending Project, with or without
81 existing contract with MNWD. The additional documentary requirement which is the Constructors
82 Performance Evaluation System (CPES) Rating Sheet to be submitted along with the Notice of Award and/or
83 Notice of Proceed and Certificate of Completion and Final Acceptance issued by the owner as an attachment
84 to the Single Largest Completed Contract (SLCC) was also emphasized in the presentation.
85

86 The BAC Chairperson asked Mr. Odiamar if there are any further clarification he would like to ask,
87 and the latter answered in the negative. He then thanked the prospective bidder's authorized representative
88 for his participation and afterwards excused them from the meeting.
89

90 With no further changes or modifications in the Technical Specifications of the project, the BAC
91 Chairperson finally adjourned the meeting at exactly 2:04 PM.
92

93 Prepared by:

Certified correct:

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96 
97 **MARK ANTHONY B. OLIVA**
98 BAC Secretariat

(ABSENT)
99 **VENUS C. SOLANO**
100 Head
101 BAC TWG/Secretariat


102 **TEEJAY ALTAIR A. TORMES**
103 Vice-Head
104 BAC TWG/Secretariat

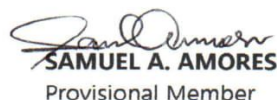
105 Minutes approved by:

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107 
108 **NOEL A. MARTINEZ, JR.**
109 Vice-Chairperson

110 
111 **JON LOBIE A. SANCHEZ**
112 BAC Chairperson

(ABSENT)
113 **SONJUN O. MILLARES**
114 Regular Member

115 
116 **ARTURO M. MARCO**
117 Regular Member


SAMUEL A. AMORES
Provisional Member

(ABSENT)
EDGARDO A. AYAO
Regular Member