

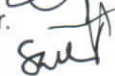





1 Republic of the Philippines
2 **METROPOLITAN NAGA WATER DISTRICT**
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8 **MINUTES OF MEETING OF THE PRE-BID CONFERENCE FOR THE PROJECT**
9 **FURNISHING OF LABOR AND MATERIALS FOR THE INSTALLATION OF DISTRIBUTION LINE AT**
10 **ZONE 1 BARAS, CANAMAN, CAMARINES SUR (INFRA 2020-009)**
11 HELD AT THE MNWD CONFERENCE ROOM ON JUNE 17, 2020
12

13 Attendance:

14
15 **BIDS AND AWARDS COMMITTEE:**

16
17 Engr. Gilbert V. Eleazar  - Chairperson
18 Mr. Jon Louie A. Sanchez  - Vice-Chairperson
19 Engr. Noel A. Martinez, Jr.  - Member
20 Engr. Sonjun O. Millares  - Member
21 Mr. Arturo M. Marco  - Member
22 Mr. Samuel A. Amores  - Provisional Member
23

24 **BAC TECHNICAL WORKING GROUP (TWG)/SECRETARIAT:**

25
26 Ms. Venus C. Solano  - TWG Head
27 Mr. Teejay Altair A. Tormes  - TWG Vice-Head
28 Ms. Sharmaine E. Bracia  - TWG Member
29 Ms. Sheila C. Esquejo  - BAC Secretariat
30 Mr. Mark Anthony B. Oliva  - BAC Secretariat
31

32 **BIDDERS' AUTHORIZED REPRESENTATIVE:**

33 None
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36 **OBSERVERS' AUTHORIZED REPRESENTATIVE:**

37 None
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41 There being a quorum, the meeting was called to order by the BAC Chairperson,
42 Engr. Gilbert V. Eleazar, at exactly 1:38 PM.
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45 **BUSINESS OF THE MEETING**
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47 The BAC Chairperson requested the BAC Secretariat to read the attendance and welcomed the
48 Committee Members in the Pre-Bid Conference for the project Furnishing of Labor and Materials for the
49 Installation of Distribution Line at Zone 1 Baras, Canaman, Camarines Sur (INFRA 2020-009) with an
50 Approved Budget for the Contract (ABC) of **SIX HUNDRED EIGHTY-EIGHT THOUSAND NINE HUNDRED**
51 **TWENTY-SEVEN PESOS AND 06/100 (Php 688,927.06)** Only. Completion of Work is required within One
52 Hundred Fifty (150) Calendar Days. He further stated that the Invitation to Bid (ITB) was posted in the
53 Philippine Government Electronic Procurement System (PhilGEPS), MNWD Website, and Bulletin Board from
54 JUNE 10 to JUNE 29, 2020. An invitation was also served to the observers, namely: Commission on Audit
55 (COA), Philippine Institute of Civil Engineers (PICE), and Naga City People's Council (NCPC), however, no
56 observers attended said scheduled Pre-Bid Conference.
57

58 The BAC Chairperson thereafter announced to the body that no prospective bidder had purchased
59 bid documents yet as of the date, and none will attend the scheduled Pre-Bid Conference. For the
60 information of the body, the End-User prepared a PowerPoint Presentation to discuss in detail the project's

61 Technical Specifications. He added that according to Section 22.3 of the 2016 Revised Implementing Rules
62 and Regulations of Republic Act No. 9184, states that *"the pre-bid conference shall discuss, among other*
63 *things, the eligibility requirements and the technical and financial components of the contract to be bid."*
64 He reminded that the BAC must also emphasize issues that are usually the reason why bidders are deemed
65 disqualified, and the BAC concurred. Mr. Samuel A. Amores, BAC Provisional Member, thereafter presented
66 to the BAC the specifications of the project, including the eligibility and technical requirements. The
67 additional documentary requirement which is the Constructors Performance Evaluation System (CPES)
68 Rating Sheet to be submitted along with the Notice of Award and/or Notice of Proceed and Certificate of
69 Completion and Final Acceptance issued by the owner as an attachment to the Single Largest Completed
70 Contract (SLCC) was also emphasized in the presentation.

71
72 The BAC Chairperson then asked the End-User if there are any changes with regards to the project's
73 technical specifications, Mr. Amores answered in the negative. With no further changes or modifications in
74 the Technical Specifications of the project, the BAC Chairperson finally adjourned the meeting at exactly
75 2:00 PM.

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77
78 Prepared by:

79
80 
81 **MARK ANTHONY B. OLIVA**
82 BAC Secretariat

Certified correct:

83 
84 **VENUS C. SOLANO**
85 Head BAC TWG/Secretariat


86 Minutes approved by:

87
88 
89 **GILBERT V. ELEAZAR**
90 BAC Chairperson

91
92
93 
94 **JON LOUIE A. SANCHEZ**
95 Vice-Chairperson

96 
97 **NOEL A. MARTINEZ, JR.**
98 Regular Member

99 
100 **SONJUN O. MILLARES**
101 Regular Member

102 
103 **ARTURO M. MARCO**
104 Regular Member

105 
106 **SAMUEL A. AMORES**
Provisional Member