

Republic of the Philippines
METROPOLITAN NAGA WATER DISTRICT
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**MINUTES OF MEETING OF THE PRE-BID CONFERENCE FOR THE PROJECT
FURNISHING OF LABOR AND MATERIALS FOR THE INSTALLATION OF DISTRIBUTION LINE AT
ZONE 6 BUENA COMPOUND, SAN RAFAEL, CARARAYAN, NAGA CITY (INFRA 2020-004)
HELD AT THE MNWD CONFERENCE ROOM ON FEBRUARY 12, 2020**

Attendance:

BIDS AND AWARDS COMMITTEE:

Engr. Gilbert V. Eleazar	-	Chairperson
Mr. Jon Louie A. Sanchez	-	Vice-Chairperson
Engr. Noel A. Martinez, Jr.	-	Member
Engr. Sonjun O. Millares	-	Member (On Official Business)
Mr. Arturo M. Marco	-	Member
Mr. Samuel A. Amores	-	Provisional Member

BAC SECRETARIAT/TECHNICAL WORKING GROUP (TWG):

Ms. Venus C. Solano	-	TWG Head
Mr. Teejay Altair A. Tormes	-	TWG Vice-Head
Ms. Sharmaine E. Bracia	-	TWG Member
Mr. Mark Anthony B. Oliva	-	BAC Secretariat

BIDDERS' AUTHORIZED REPRESENTATIVE:

None

OBSERVERS' AUTHORIZED REPRESENTATIVE:

None

There being a quorum, the meeting was called to order by the BAC Chairperson, Engr. Gilbert V. Eleazar, at exactly 2:15 PM.

BUSINESS OF THE MEETING

The BAC Chairperson requested the BAC Secretariat to read the attendance and welcomed the Committee Members in the Pre-Bid Conference for the project Furnishing of Labor and Materials for the Installation of Distribution Line at Zone 6 Buena Compound, San Rafael, Cararayan, Naga City (INFRA 2020-004) with an Approved Budget for the Contract (ABC) of **THREE HUNDRED THIRTY TWO THOUSAND SEVEN HUNDRED EIGHTY PESOS AND 53/100 (Php 332,780.53)** Only. Completion of Work is required within One Hundred Twelve (112) Calendar Days. He further stated that the Invitation to Bid (ITB) was posted in the Philippine Government Electronic Procurement System (PhilGEPS), MNWD Website, and Bulletin Board from February 5 to February 24, 2019. An invitation was also served to the observers, namely: Commission on Audit (COA), Philippine Institute of Civil Engineers (PICE), and Naga City People's Council (NCPC), however, no observers attended said scheduled Pre-Bid Conference.

The BAC Chairperson thereafter announced to the body that no prospective bidder have purchased bid documents yet as of date and none will attend the scheduled Pre-Bid Conference. He then asked the

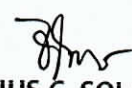

59 End-User if there are any changes conducted with regards to the project's technical specifications,
60 Mr. Samuel A. Amores, Provisional Member answered in the negative.
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62 With no further changes or modifications in the Technical Specifications of the project, the BAC
63 Chairperson temporarily adjourned the meeting at exactly 2:20 PM.
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66 Prepared by:

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69 **MARK ANTHONY B. OLIVA**
70 Recording Secretary
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Certified correct:

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74 **VENUS C. SOLANO**
75 Head BAC TWG/Secretariat
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77 Minutes approved by:


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79 **GILBERT V. ELEAZAR**
80 BAC Chairperson

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83 **JON LOUIE A. SANCHEZ**
84 Vice-Chairperson
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87 
88 **NOEL A. MARTINEZ, JR.**
89 Regular Member
90

91 (ON OFFICIAL BUSINESS)
92 **SONJUN O. MILLARES**
93 Regular Member
94

95 
96 **ARTURO M. MARCO**
97 Regular Member

98 
99 **SAMUEL A. AMORES**
100 Provisional Member