

Republic of the Philippines
METROPOLITAN NAGA WATER DISTRICT
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**MINUTES OF MEETING OF THE PRE-BID CONFERENCE FOR THE PROJECT
SUPPLY AND DELIVERY OF WATER METERS ½" Ø (BRAND NEW – CLASS C) VOLUMETRIC ROTARY-
PISTON TYPE WITH CONNECTORS FOR COLD POTABLE WATER (RE-BIDDING) (GOODS 2019-014A)**
HELD AT THE MNWD CONFERENCE ROOM ON FEBRUARY 12, 2020

Attendance:

BIDS AND AWARDS COMMITTEE:

Engr. Gilbert V. Eleazar	-	Chairperson
Mr. Jon Louie A. Sanchez	-	Vice-Chairperson
Engr. Noel A. Martinez, Jr.	-	Member
Engr. Sonjun O. Millares	-	Member (On Official Business)
Mr. Arturo M. Marco	-	Member
Mr. Edgar B. Caballero	-	Provisional Member

BAC SECRETARIAT/TECHNICAL WORKING GROUP (TWG):

Ms. Venus C. Solano	-	TWG Head
Mr. Teejay Altair A. Tormes	-	TWG Vice-Head
Ms. Sharmaine E. Bracia	-	TWG Member
Mr. Mark Anthony B. Oliva	-	BAC Secretariat

BIDDERS' AUTHORIZED REPRESENTATIVE:

None

OBSERVERS' AUTHORIZED REPRESENTATIVE:

None

There being a quorum, the meeting was called to order by the BAC Chairperson, Engr. Gilbert V. Eleazar, at exactly 2:20 PM.

BUSINESS OF THE MEETING

The BAC Chairperson requested the BAC Secretariat to read the attendance and welcomed the Committee Members in the Pre-Bid Conference for the project Supply and Delivery of Water Meters ½" Ø (Brand New – Class C) Volumetric Rotary-Piston Type with Connectors for Cold Potable Water (Re-Bidding) (GOODS 2019-014a) with an Approved Budget for the Contract (ABC) of **FIVE MILLION TWO HUNDRED THOUSAND PESOS (Php 5,200,000.00)** Only. Delivery of goods is required within Sixty (60) Calendar Days. He further stated that the Invitation to Bid (ITB) was posted in the Philippine Government Electronic Procurement System (PhilGEPS), MNWD Website, and Bulletin Board from February 5 to February 24, 2019. An invitation was also served to the observers, namely: Commission on Audit (COA), Metro Naga Chamber of Commerce and Industry (MNCCI), and Naga City People's Council (NCPC), however, no observers attended said scheduled Pre-Bid Conference.

The BAC Chairperson thereafter announced to the body that only one (1) prospective bidder have already purchased bidding documents as of date, however, the same will not attend the scheduled Pre-Bid

59 Conference. He then asked the End-User if there are any changes conducted with regards to the project's
60 technical specifications, Mr. Edgar B. Caballero, Provisional Member answered in the negative.
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62 With no further changes or modifications in the Technical Specifications of the project, the BAC
63 Chairperson temporarily adjourned the meeting at exactly 2:25 PM.
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66 Prepared by:

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69 **MARK ANTHONY B. OLIVA**
70 Recording Secretary
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Certified correct:

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74 **VENUS C. SOLANO**
75 Head BAC TWG/Secretariat
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77 Minutes approved by:

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79 **GILBERT V. ELEAZAR**
80 BAC Chairperson

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83 **JON LOUIE A. SANCHEZ**
84 Vice-Chairperson
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88 **NOEL A. MARTINEZ, JR.**
89 Regular Member
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92 (ON OFFICIAL BUSINESS)
93 **SONJUN O. MILLARES**
94 Regular Member

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97 **ARTURO M. MARCO**
98 Regular Member

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100 **EDGAR B. CABALLERO**
101 Provisional Member