





1 Republic of the Philippines  
2 **METROPOLITAN NAGA WATER DISTRICT**  
3 40 J. Miranda Avenue, Naga City  
4 Tel. No. : (054)472-1685/473-7813  
5 Fax No.: (054) 473-9288  
6 E-Mail Add.: [mnwdbac@yahoo.com](mailto:mnwdbac@yahoo.com)  
7

8 **MINUTES OF MEETING OF THE PRE-BID CONFERENCE FOR THE PROJECT**  
9 **SUPPLY AND DELIVERY OF BRAND NEW SERVICE PICK-UP 4 X 4 MT DIESEL**  
10 **(GOODS 2019-013)**




11 HELD AT THE MNWD CONFERENCE ROOM ON NOVEMBER 6, 2019  
12

13 Attendance:

14  
15 **BIDS AND AWARDS COMMITTEE:**

16  
17 Engr. Gilbert V. Eleazar - Chairperson  
18 Mr. Jon Louie A. Sanchez  - Vice-Chairperson  
19 Engr. Noel A. Martinez, Jr.  - Regular Member  
20 Engr. Sonjun O. Millares  - Regular Member  
21 Mr. Arturo M. Marco - Regular Member (On Official Business)  
22 Mr. Samuel A. Amores  - Provisional Member  
23

24 **BAC SECRETARIAT / TECHNICAL WORKING GROUP (TWG):**

25  
26 Mr. Venus C. Solano - Head (Absent)  
27 Mr. Teejay Altair A. Tormes  - Vice-Head  
28 Engr. Sharmaine E. Bracia  - Member  
29 Mr. Mark Anthony B. Oliva  - Recording Secretary  
30

31 **BIDDERS' AUTHORIZED REPRESENTATIVE**

32  
33 None  
34

35 **OBSERVERS' AUTHORIZED REPRESENTATIVE**

36  
37 Mr. Dante M. Belen - Naga City People's Council (NCPC)  
38  
39

40 There being a quorum, the meeting was called to order by the BAC Chairperson, Engr. Gilbert V.  
41 Eleazar at exactly 2:20 PM.  
42  
43

44 **BUSINESS OF THE MEETING**  
45

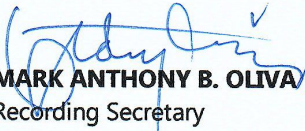
46 The BAC Chairperson requested the BAC Recording Secretary to read the attendance and welcomed  
47 the Committee Members, bidder's and observer's authorized representatives in the Pre-Bid Conference for  
48 the project Supply and Delivery of Brand New Service Pick-up 4 x 4 MT Diesel (GOODS 2019-013) with an  
49 Approved Budget for the Contract (ABC) of **ONE MILLION SEVEN HUNDRED THOUSAND PESOS**  
50 **(Php 1,700,000.00)** Only. Delivery of goods is required within Thirty (30) Calendar Days. He further stated  
51 that the Invitation to Bid (ITB) was posted in the Philippine Government Electronic Procurement System  
52 (PhilGEPS), MNWD Bulletin Board, and MNWD Website from October 30 to November 18, 2019. An  
53 invitation was also served to the observers, namely: Commission on Audit (COA), Metro Naga Chamber of  
54 Commerce and Industry (MNCCI), and Naga City People's Council (NCPC).  
55

56 The BAC Chairperson thereafter announced to the body that no prospective bidder have purchased  
57 bid documents yet as of date and none will attend the scheduled Pre-Bid Conference. He then asked the  
58 End-User if there are any changes and/or modifications conducted with regards to the project's technical  
59 specifications? Mr. Samuel A. Amores, Provisional Member responded that there are no changes and/or  
60 modifications made by the end-user in the technical specifications of the project.

61 With no further changes and/or modifications in the Technical Specifications of the project, the BAC  
62 Chairperson finally adjourned the meeting at exactly 2:30 PM.  
63  
64

65 Prepared by:

65 Certified correct:

66  
67   
68 **MARK ANTHONY B. OLIVA**  
69 Recording Secretary  
70

66  
67  
68 (ABSENT)  
69 **VENUS C. SOLANO**  
70 Head  
71 BAC TWG – Secretariat

66  
67   
68 **TEEJAY ALTAIR A. TORMES**  
69 Vice-Head  
70

72  
73  
74 Minutes approved by:


75  
76   
77 **GILBERT W. ELEAZAR**  
78 BAC Chairperson  
79

80  
81   
82 **JON LOUIE A. SANCHEZ**  
83 Vice-Chairperson  
84

80  
81   
82 **NOEL A. MARTINEZ, JR.**  
83 Regular Member  
84

85  
86   
87 **SONJUN O. MILLARES**  
88 Regular Member  
89

85  
86 (ON OFFICIAL BUSINESS)  
87 **ARTURO M. MARCO**  
88 Regular Member  
89

90  
91   
92 **SAMUEL A. AMORES**  
93 Provisional Member  
94