

1 Republic of the Philippines
2 **METROPOLITAN NAGA WATER DISTRICT**
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8 **MINUTES OF MEETING OF THE PRE-BID CONFERENCE FOR THE PROJECT**
9 **SUPPLY, DELIVERY, AND INSTALLATION OF BRAND NEW VARIABLE FREQUENCY DRIVE (VFD)**
10 **CONTROL PANELS FOR CANAMAN, STA. LUCIA, AND CAROLINA 2 PUMPING STATIONS**
11 **(GOODS 2019-010)**



12 HELD AT THE MNWD CONFERENCE ROOM ON OCTOBER 2, 2019

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14 Attendance:

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16 **BIDS AND AWARDS COMMITTEE:**

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18 Engr. Gilbert V. Eleazar  - Chairperson
19 Mr. Roque S. Francisco - Vice-Chairperson (Absent)
20 Mr. Jon Louie A. Sanchez  - Member (On Official Business)
21 Engr. Melvin B. Macaraig  - Member
22 Mr. Arturo M. Marco  - Member
23 Engr. Ronald G. Rada  - Provisional Member
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25 **BAC SECRETARIAT/TECHNICAL WORKING GROUP (TWG):**

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27 Ms. Venus C. Solano  - Head
28 Mr. Teejay Altair A. Tormes  - Vice-Head
29 Ms. Sharmaine E. Bracia  - Member
30 Ms. Fatima Trisha P. Velasco  - Member
31 Mr. Mark Anthony B. Oliva  - Recording Secretary
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33 **BIDDERS' AUTHORIZED REPRESENTATIVE:**

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35 None

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37 **OBSERVERS' AUTHORIZED REPRESENTATIVE:**

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39 None

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42 There being a quorum, the meeting was called to order by the BAC Chairperson, Engr. Gilbert V.
43 Eleazar at precisely 1:50 PM.

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46 **BUSINESS OF THE MEETING**

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48 The BAC Chairperson read the attendance and welcomed the Committee Members in the Pre-Bid
49 Conference for the project Supply, Delivery, and Installation of Brand New Variable Frequency Drive (VFD)
50 Control Panels for Canaman, Sta. Lucia, and Carolina 2 Pumping Stations (GOODS 2019-010) with an
51 Approved Budget for the Contract (ABC) of **ONE MILLION THIRTY THOUSAND PESOS (Php**
52 **1,030,000.00) ONLY**. Delivery of Goods is required within Thirty (30) Calendar Days. He further stated that
53 the Invitation to Bid (ITB) was posted in the Philippine Government Electronic Procurement System
54 (PhilGEPS), MNWD Website, and Bulletin Board from September 25, 2019 to October 14, 2019. An invitation
55 was also served to the observers, namely: Commission on Audit (COA), Metro Naga Chamber of Commerce
56 and Industry (MNCCI), and Naga City People's Council (NCPC), however, no observers attended said
57 scheduled Pre-Bid Conference.
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59 The BAC Chairperson thereafter announced to the body that no prospective bidder have purchased
60 bid documents yet as of date and none will attend the scheduled Pre-Bid Conference.
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62 With no other matters to be discussed, the BAC Chairperson temporarily adjourned the meeting at
63 exactly 2:00 PM.
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66 Prepared by:

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70 **MARK ANTHONY B. OLIVA**
71 Recording Secretary

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Certified correct:


VENUS C. SOLANO
Head BAC TWG – Secretariat



Minutes approved by:


GILBERT V. ELEAZAR
BAC Chairperson

(ABSENT)
ROQUE S. FRANCISCO
Vice-Chairperson


MELVIN B. MACARAIG
Regular Member

(ON OFFICIAL BUSINESS)
JON LOUIE A. SANCHEZ
Regular Member


ARTURO M. MARCO
Regular Member


RONALD G. RADA
Provisional Member