





1 Republic of the Philippines  
2 **METROPOLITAN NAGA WATER DISTRICT**  
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



8 **MINUTES OF MEETING OF THE PRE-BID CONFERENCE FOR THE PROJECT**  
9 **SUPPLY AND DELIVERY OF STAINLESS STEEL SCREEN AND SPIRAL WELDED STEEL CASING FOR**  
10 **PACOL V WELL DRILLING PROJECT (GOODS 2019-009)**  
11 HELD AT THE MNWD CONFERENCE ROOM ON OCTOBER 2, 2019  
12

13 Attendance:

14  
15 **BIDS AND AWARDS COMMITTEE:**

16  
17 Engr. Gilbert V. Eleazar  - Chairperson  
18 Mr. Roque S. Francisco - Vice-Chairperson (Absent)  
19 Mr. Jon Louie A. Sanchez - Member (On Official Business)  
20 Engr. Melvin B. Macaraig  - Member  
21 Mr. Arturo M. Marco  - Member  
22 Engr. Sonjun O. Millares  - Provisional Member  
23

24 **BAC SECRETARIAT/TECHNICAL WORKING GROUP (TWG):**

25  
26 Ms. Venus C. Solano  - Head  
27 Mr. Teejay Altair A. Tormes  - Vice-Head  
28 Ms. Sharmaine E. Bracia  - Member  
29 Ms. Fatima Trisha P. Velasco  - Member  
30 Mr. Mark Anthony B. Oliva  - Recording Secretary  
31

32 **BIDDERS' AUTHORIZED REPRESENTATIVE:**

33  
34 None

35  
36 **OBSERVERS' AUTHORIZED REPRESENTATIVE:**

37  
38 None  
39  
40

41 There being a quorum, the meeting was called to order by the BAC Chairperson, Engr. Gilbert V.  
42 Eleazar at precisely 1:40 PM.  
43

44  
45 **BUSINESS OF THE MEETING**

46  
47 The BAC Chairperson read the attendance and welcomed the Committee Members in the Pre-Bid  
48 Conference for the project Supply and Delivery of Stainless Steel Screen and Spiral Welded Steel Casing for  
49 Pacol V Well Drilling Project (GOODS 2019-009) with an Approved Budget for the Contract (ABC) of **ONE**  
50 **MILLION SEVEN HUNDRED THIRTEEN THOUSAND FIVE HUNDRED PESOS (Php 1,713,500.00) ONLY.**  
51 Delivery of Goods is required within Thirty (30) Calendar Days. He further stated that the Invitation to Bid  
52 (ITB) was posted in the Philippine Government Electronic Procurement System (PhilGEPS), MNWD Website,  
53 and Bulletin Board from September 25, 2019 to October 14, 2019. An invitation was also served to the  
54 observers, namely: Commission on Audit (COA), Metro Naga Chamber of Commerce and Industry (MNCCI),  
55 and Naga City People's Council (NCPC), however, no observers attended said scheduled Pre-Bid Conference.  
56

57 The BAC Chairperson thereafter announced to the body that no prospective bidder have purchased  
58 bid documents yet as of date and none will attend the scheduled Pre-Bid Conference.  
59

60 With no other matters to be discussed, the BAC Chairperson temporarily adjourned the meeting at  
61 exactly 1:50 PM.  
62

63  
64 Prepared by:

65  
66   
67 **MARK ANTHONY B. OLIVA**  
68 Recording Secretary  
69

Certified correct:

70  
71   
72 **VENUS C. SOLANO**  
73 Head BAC TWG – Secretariat  
74 


75  
76 Minutes approved by:

77   
78 **GILBERT V. ELEAZAR**  
79 BAC Chairperson

80 (ABSENT)  
81 **ROQUE S. FRANCISCO**  
82 Vice-Chairperson

83   
84  
85 **MELVIN B. MACARAIG**  
86 Regular Member  
87

(ON OFFICIAL BUSINESS)  
88 **JON LOUIE A. SANCHEZ**  
89 Regular Member

90   
91 **ARTURO M. MARCO**  
92 Regular Member

93   
94 **SONJUN O. MILLARES**  
95 Provisional Member