



Republic of the Philippines  
**METROPOLITAN NAGA  
WATER DISTRICT**

40 J. Miranda Avenue, Naga City

**MEMBER:**

Philippine Association of Water Districts  
Philippine Waterworks Association  
Southern Luzon Water Districts Association  
Bicol Water Districts Association

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EXCERPT FROM THE MINUTES OF THE BOARD OF DIRECTORS' SPECIAL/ COMMITTEE MEETING HELD AT THE MNWD BOARD ROOM ON NOVEMBER 24, 2015.

*We, the undersigned, being the directors of this corporation consent and agree that the following corporate resolution was made  
on November 24, 2015  
at 2:00 P.M.  
in Metropolitan Naga Water District Board Room.*

*We do hereby consent to the adoption of the following, as if it was adopted at a special/ committee meeting of the board of directors of this corporation. In accordance with the state law and the bylaws of this Corporation, by unanimous consent, the Board of Directors decided that:*

**RESOLUTION NO.165**

*Series 2015*

**A RESOLUTION ADOPTING THE METROPOLITAN NAGA WATER DISTRICT (MNWD)  
OPERATIONS MANUAL OF CORE FUNCTIONS**

**WHEREAS**, the Management thru the Acting General Manager Cesar H. Federizon has presented to the Honorable Board of Directors the recommendation for adoption the Metropolitan Naga Water District (MNWD) Operations Manual of Core Functions;

**WHEREAS**, submission of Operations Manual of Core Functions is in compliance with Memorandum Circular No. 2015-1 of the Inter-Agency Task force on the Harmonization of National Government Performance Monitoring, Information and Reporting System dated August 12, 2015;

**WHEREAS**, the Operations Manual of Core Functions is one of the basic requirements for the Agency Priority Performance Targets for CY 2015 on Quality Management Systems (QMS) which shall be posted in the Agency Transparency Seal subject to review and regular upgrading in line with CSC Memorandum Circular No. 6, series of 2012;

**WHEREAS**, the Honorable Board of Directors approves the adoption of Metropolitan Naga Water District's Operations Manual of Core Functions in adherence to efficient functions and performance;

**WHEREFORE**, upon joint and collective motion of the Honorable Members of the Board;

**BE IT RESOLVED, AS IT IS HEREBY RESOLVED THAT THE METROPOLITAN NAGA WATER DISTRICT BOARD OF DIRECTORS HEREBY:** approves the recommendation of the Management for adoption the Metropolitan Naga Water District (MNWD) Operations Manual of Core Functions.





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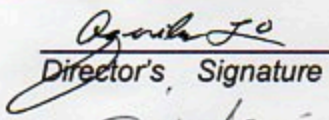
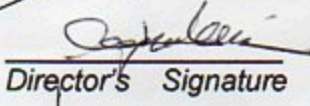
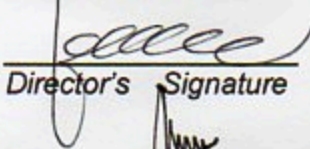
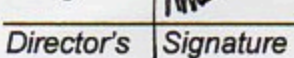
**UNANIMOUSLY APPROVED.**

xxx

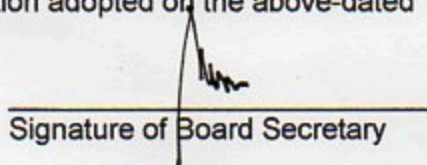
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xxx

The Officers of this Corporation were authorized to perform the act to carry out this corporate resolution

 Director's Signature	<u><b>AQUILES D. LO</b></u> Printed Name	<u>11-24-15</u> DATE
 Director's Signature	<u><b>ADOLFO L. OLIVAN</b></u> Printed Name	<u>11-24-15</u> DATE
 Director's Signature	<u><b>JORGE T. PALMA</b></u> Printed Name	<u>11-24-15</u> DATE
 Director's Signature	<u><b>SOCORRO B. FELIX</b></u> Printed Name	<u>11-24-15</u> DATE

The Secretary of the Corporation certifies that the above is true and correct copy of the resolution adopted on the above-dated meeting of the Board of Directors.

  
Signature of Board Secretary

11-24-15  
Date

**SOCORRO B. FELIX**  
Printed name of Board Secretary