

## NOTICE OF AWARD

June 22, 2023

**MS. MA. SHEINA C. ESTUYA**  
COPYLANDIA OFFICE SYSTEM CORP.  
Metrobank Bldg., Peñafrancia Avenue,  
San Francisco, Naga City

Dear Ms. Estuya:

We are happy to notify you that the **Supply and Delivery of Risograph Machine**, with **Purchase Order #23-06-0167** is hereby awarded to you as the Bidder with the **Lowest Calculated and Responsive Bid (LCRB)** at a Contract Price equivalent to **One Hundred Fifty Thousand Pesos (Php 150,000.00)** Only.

Upon receipt of this notice, you are hereby required to confirm by signing in the "Conforme" below. If, for justifiable causes, you fail, refuses or unable to enter into contract shall constitute sufficient ground for cancellation of award and the same will be considered for award to the next lowest and responsive bidder, if any.

Thank you.

Very truly yours,

**EMMA A. CUYO**

Authority Delegated by HOPE  
As per BAC Res. #05, S. 2022

**HANNAH CAROLYN C. LLAGUNO**  
ASSISTANT BIDDING COORDINATOR  
COPYLANDIA OFFICE SYSTEMS CORP.

Conforme:

(Signature and Name of bidders' representative)

Date:

7-12-2023

*"Water is life, save it."*