



METROPOLITAN NAGA WATER DISTRICT

FORMS

CASH DISBURSEMENT RECORD

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Republic of the Philippines
METROPOLITAN NAGA WATER DISTRICT
40 J. Miranda Avenue, Naga City

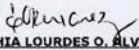
CASH DISBURSEMENT RECORD

Fund **GENERAL FUND** CDR No. **2017-01-001(GF)**
2

Accountable Officer		Cashiering Services Chief B			Metropolitan Naga Water District				
CYNTHIA LOURDES O. ALVAREZ		Official Designation			Station				
Date	Reference	Name of Payee	Nature of Payment	Cash Advance Received	Date	Amount	Balance	Liquidation	
Disbursed	Check No.	DV No.							Remarks
2017	226479	0013	CLOA	Night differential for Dec 16-31,2016	3,623.18	1/5/2017	3,623.18		
2017	226485	0019	CLOA	Reim of transpo exp incurred by WORD for Nov 2016	8,424.00	1/9/2017	8,424.00		
1/9/2017	226486	0020	CLOA	Reim of transpo exp incurred by NRWMD for Nov 2016	5,479.00	1/9/2017	5,479.00		
1/9/2017	226489	0030	CLOA	Payroll of CSW for Dec 16-26, 2016	67,781.50	1/9/2017	67,781.50		
1/12/2017	230209	0056	CLOA	Board honorarium for Jan 13, 2017 Reg Mtg	35,817.60	1/12/2017	35,817.60		
1/17/2017	230231	0068	CLOA	Payroll of new casual for Jan 1-15, 2017	52,544.65	1/17/2017	52,544.65		
1/17/2017	230232	0069	CLOA	Reim of transpo exp incurred by WORD for Dec 2016	7,803.00	1/17/2017	7,803.00		
1/18/2017	230234	0073	CLOA	Board honorarium for Jan 19, 2017 Com Mtg	21,490.56	1/18/2017	21,490.56		
1/19/2017	230242	0085	CLOA	Payroll of CSW for Jan 1-15, 2017	24,499.75	1/19/2017	24,499.75		
1/19/2017	230243	0083	CLOA	Reim of transpo exp incurred by WORD for Dec 2016	2,664.00	1/19/2017	2,664.00		
1/19/2017	230244	0084	CLOA	Reim of transpo exp incurred by NRWMD for Dec 2016	17,499.00	1/19/2017	17,499.00		
1/23/2017	230258	0094	CLOA	Office Uniform allowance of employees for 2017	1,005,000.00	1/23/2017	1,005,000.00		
1/23/2017	230260	0101	CLOA	Reim of meal allowance by NRWMD for Dec 2016	7,040.00	1/23/2017	7,040.00		
1/23/2017	230262	0096	CLOA	Night differential for Dec 1, 2016 Jan 15,2017	4,782.32	1/23/2017	4,782.32		
1/23/2017	230264	0098	CLOA	Cash reward to tipsters	5,000.00	1/23/2017	5,000.00		
1/23/2017	230266	0100	CLOA	Overtime of O&MD personnel for Dec 2016	4,547.15	1/23/2017	4,547.15		
1/25/2017	230270	0108	CLOA	Reim of transpo exp incurred by WDRD for Dec 2016	3,952.00	1/25/2017	3,952.00		
1/26/2017	230275	0114	CLOA	Board honorarium for Jan 26, 2017 Reg Mtg	35,817.60	1/26/2017	28,929.60	6,888.00	OR# 208665 dated 1/26/17
1/26/2017	230279	0109	CLOA	Reim of transpo exp incurred by mater readers for Dec 2016	8,796.50	1/26/2017	8,796.50		
1/26/2017	230280	0115	CLOA	Meal allowance by NRWMD for Dec 2016	7,190.00	1/26/2017	7,190.00		
1/26/2017	230282	0117	CLOA	2016 Tax refund to employees	131,493.36	1/26/2017	131,493.36		
1/2017	230288	0125	CLOA	Payroll of new permanent employees for Dec 16-31 and Jan 1-15, 2017	24,634.70	1/30/2017	24,634.70		
1/2017	230295	0127	CLOA	Board honorarium for Jan 31, 2017 Com Mtg	21,490.56	1/30/2017	21,490.56		
1/31/2017	230296	0134	CLOA	Reim of transpo exp incurred by WDRD for Dec 2016	5,192.00	1/31/2017	5,192.00		
1/31/2017	230298	0131	CLOA	Cash reward to tipsters	27,500.00	1/31/2017	27,500.00		
1/31/2017	230299	0133	CLOA	Meal allowance by WDRD for Dec 2016	2,960.00	1/31/2017	2,960.00		
				1,543,022.43		1,536,134.43	6,888.00		

CERTIFICATION

I hereby certify that the foregoing is a correct and complete record of all cash advances received and disbursements made by me in my capacity as CSC-B of Metropolitan Naga Water District during the period from January 1-31, 2017 inclusive, as indicated in the corresponding columns.


CYNTHIA LOURDES O. ALVAREZ
 Name and Signature

31-Jan-17
 Date