

	<b>METROPOLITAN NAGA WATER DISTRICT</b>		Document Code: <b>CSDF09</b>	
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Republic of the Philippines  
**METROPOLITAN NAGA WATER DISTRICT**  
 40 J. Miranda Avenue, Naga City  
 ROUTE SLIP  
**Water Service Application and Installation Order**

Applicant's Name : \_\_\_\_\_ No. : **CSD2017**  
 Address : \_\_\_\_\_ Date : \_\_\_\_\_

**COMMERCIAL DIVISION:**

Activity	Persons Responsible	Action Taken/Recommendation	Date/Time
Processing of WSAIO	<input type="checkbox"/> Maria Jesusa L. Nieves	_____	_____
Inspection / Assignment of Account No.	<input type="checkbox"/> Alex S. Morales	_____	_____
For approval	<input type="checkbox"/> Virginia I. Nero	_____	_____
	<input type="checkbox"/> OMD	_____	_____

**OPERATION AND MAINTENANCE DIVISION:**

Activity	Persons Responsible	Action Taken/Recommendation	Date/Time
Receives / record	<input type="checkbox"/> Wilson S. Imperio	_____	_____
Inspection / cost estimate	<input type="checkbox"/> Jose V. Ulanday	_____	_____
Preparation of WSTC	<input type="checkbox"/> Wilson Imperio	_____	_____
Internal audit	<input type="checkbox"/> Maricel F. Alinarte	_____	_____
For checking	<input type="checkbox"/> Ulysses B. Follosco	_____	_____
For approval	<input type="checkbox"/> Cesar H. Federizon	_____	_____
For approval	<input type="checkbox"/> Virginia I. Nero (Comm. Div.)	_____	_____
For payment	<input type="checkbox"/> Erma B. De Padua (Finance Div.)	_____	_____
"Abang" inspection	<input type="checkbox"/> Dennis Andre P. Perez	_____	_____
Excavation permits (if applicable)	<input type="checkbox"/> Jay Villegas	_____	_____
For implementation	<input type="checkbox"/> Manuel N. Rivera	_____	_____
For billing	<input type="checkbox"/> Comm. Div.	_____	_____

\* WSAIO - Water Service Application and Installation Order  
 \* WSTC - Water Service Terms and Conditions