



NOTICE OF VACANCY

September 04, 2024

The **Metropolitan Naga Water District Board of Directors** representing the **Business and Civic Sectors** will complete their term of office on December 31, 2024. In Compliance with Section 12 of Presidential Decree 198, as amended, MNWD is soliciting nominations from organizations/associations/ institutions to fill the vacancy.

In order to be qualified for appointment, the nominee should be:

- A Filipino citizen;
- Of voting age;
- A resident of the MNWD coverage area (Naga City, and Municipalities of Canaman, Magarao, Camaligan, and Gainza Camarines Sur);
- Not employed in any government agency and;
- A *bona fide* member of your organization/ institution.

The nomination shall be through a resolution of the Governing Board or by a nomination certified by the duly authorized officer/s of the organization/institution. It must be accompanied by (1) updated Bio data (with recent picture and signature of the appointee, (2) Certification of his/her bona fide membership in the said association/institution and (3) notarized certification under oath that he/she is not a Public Official or Government Employee. Your organization/institution can only submit one (1) nomination for the said vacant position.

The nomination shall be submitted directly to the Board Secretariat or thru Email at mnwdbod.secretariat@gmail.com on or before **November 1, 2024**. Nominations submitted after the said date shall no longer be accepted.

For further inquiries, please feel free to contact us at Tel. No. 473-7813 local 142, Mobile No. 09955107264 (look for Ms. Legaspi or Ms. Marlenie) or submit a query thru the abovementioned email.


MARIA LOURDES S. REYNA
Board Secretary

For more information, please contact us:

☎ (+63) 928 681 1386 • (+63) 927 463 5974

☎ (054) 473 7813 • Local 114

✉ mnwaterdistrict@yahoo.com

🌐 www.mnwd.gov.ph

Republic of the Philippines
**METROPOLITAN NAGA
WATER DISTRICT (MNWD)**

40 Miranda Avenue, Concepcion Pequeña
Naga City, Camarines Sur 4400



REQUIREMENTS*:

1. **Nomination Letter** – either through a resolution of the governing board or a nomination by the duly authorized officer.
Reminder: Only one nomination by each association, organization, institution, etc.
2. **Authorization of the Nominating Officer** – by way of board resolution of Secretary's Certificate
3. **Updated Biodata** – with recent picture and signature of the appointee, indicating membership in the nominating organization.
4. **Certification** as to the nominee's *Bona Fide* Membership in the Nominating Organization/Association or Institution.

(*per Local Water Utilities Administration (LWUA) letter dated Aug. 1, 2022 and as explicitly provided in Sec. 10 of PD198, as amended and LWUA MC 005-16)

CONTACT PERSONS:

Metropolitan Naga Water District
Office of the Board of Directors
Ms. Legaspi / Ms. Dela Torre
mnwdbod.secretariat@gmail.com
09955107264 or 473-7813 local 142

For more information, please contact us:

- ☎ (+63) 928 681 1386 • (+63) 927 463 5974
- 📞 (054) 473 7813 • Local 114
- ✉ mnwaterdistrict@yahoo.com
- 🌐 www.mnwd.gov.ph