

Republic of the Philippines
METROPOLITAN NAGA WATER DISTRICT
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**MINUTES OF MEETING OF THE PRE-BID CONFERENCE FOR THE PROJECT
SUPPLY AND DELIVERY OF WATER METERS ½" Ø (BRAND NEW, CLASS C)
VOLUMETRIC ROTARY-PISTON TYPE CONNECTORS FOR NEW WATER SERVICE CONNECTION
INSTALLATION ACTIVITIES**

HELD AT THE MNWD MULTI-PURPOSE HALL ON MARCH 1, 2021

Attendance:

BIDS AND AWARDS COMMITTEE:

Mr. Jon Louie A. Sanchez	-	Chairperson
Engr. Noel A. Martinez, Jr.	-	Vice-Chairperson
Engr. Sonjun O. Millares	-	Member
Mr. Arturo M. Marco	-	Member
Mr. Edgardo A. Ayao	-	Member
Mr. Edgar B. Caballero	-	Provisional Member

BAC SECRETARIAT/TECHNICAL WORKING GROUP (TWG):

Ms. Venus C. Solano	-	TWG Head (Absent)
Mr. Teejay Altair A. Tormes	-	TWG Vice-Head
Ms. Sharmaine E. Bracia	-	TWG Member
Ms. Sheila C. Esquejo	-	TWG Member
Mr. Mark Anthony B. Oliva	-	BAC Secretariat (Absent)

BIDDERS' AUTHORIZED REPRESENTATIVE (VIA ZOOM):

Mr. Ronald Abelida	-	Envirokonsult Equipment and Services, Inc.
Ms. Rona Soreta	-	Constech Asia Corporation

OBSERVERS' AUTHORIZED REPRESENTATIVE:

None

There being a quorum, the meeting was called to order at exactly 1:45 PM by the BAC Chairperson, Mr. Jon Louie A. Sanchez.

BUSINESS OF THE MEETING

The BAC Chairperson requested the BAC Secretariat to read the attendance and welcome the Committee Members and bidder's authorized representative in the Pre-Bid Conference for the project Supply and Delivery of Water Meters ½" Ø (Brand New, Class C) Volumetric Rotary-Piston Type Connectors for New Water Service Connection Installation Activities (GOODS 2021-002) with an Approved Budget for the Contract (ABC) amounting to **FIVE MILLION SEVEN HUNDRED TWENTY THOUSAND PESOS (Php 5,720,000.00) Only**. Delivery of Goods is required within **SIXTY (60) CALENDAR DAYS**. He further stated that the Invitation to Bid (ITB) was posted in the Philippine Government Electronic Procurement System (PhilGEPS), MNWD Website, and Bulletin Board from February 22, 2021 to March 15, 2021. An invitation was also served to the observers, namely: Honorable Members of the MNWD Board of Directors, Commission on Audit (COA), Metro Naga Chamber of Commerce and Industry (MNCCI), and Naga City People's Council (NCPC), however, no observers attended said scheduled Pre-Bid Conference.

The BAC Chairperson thereafter informed the body that there were two (2) prospective bidders who signified its intention to participate in the scheduled bidding and will be participating via online thru Zoom Meeting in the scheduled Pre-Bid Conference, namely: (1) Mr. Ronald Abelida of Envirokonsult Equipment and Services, Inc., and (2) Ms. Rona Soreta of Constech Asia Corporation.

After the BAC Chairperson acknowledged the presence of the above said authorized representatives, he then proceeded and gave the table to Mr. Edgar B. Caballero, BAC Provisional Member to discuss thoroughly the technical aspects of the project. Mr. Caballero then proceeded and discussed, with presentation, all the aspects of the project, to wit:

Technical Specifications:

Nominal Size: 1/2"
Type: Volumetric
Class: C
Permanent Flow: Q3 m³/h 1.6
Nominal flow: Q3 m³/h 1
Attainable measurement: Q3/Q1 R 160
Standard Measuring: Q3/Q1 R 160
Over load flow: Q4 m³/h 2
Transition flow: Q2/m³/h 16
Minimum flow: Q1/L/h 10
Start-up flow rate: <3.5
Display range: max m³ 9999
Temperature: °C.01 – 50
Operating pressure: MAP bar 16
Pulse value: 1/pulse 0.5
Pressure loss @Q3: Δp 0.63
Mechanical environment condition: M2
Climatic condition: 5-55
Flow profile sensitivity: U0/D0
Body: Brass

Dimensions:

Nominal diameter: DN 15mm inch 1/2"
Overall length w/o connector: L/mm 110/115
Overall length w/ connector: L/mm 190/195
Thread meter G x B: 1/4"
Width: B/mm 88
Weight: kg 0.79/0.80

Note:

Markings/Label: Engraved "MNWD" (with attached illustrations)

He also emphasized the additional requirements such as the Warranty Certificate with a validity of three (3) years and After-Sales Service. Both certification shall take effect upon the delivery and acceptance of goods. In addition, the supplier shall also submit an ISO 4064 or OIML R49 Certification for the subject water meter being offered. Such certification that will be provided by the supplier should be in English version.

The BAC Chairperson then asked the bidder's authorized representative if there are any further clarification they would like to clarify. Mr. Abelida (Envirokonsult) then asked the body about the provision in the Bidding Documents particularly stated in the "Additional Technical Specification" wherein it states that: "The supplier shall submit an ISO 4064/OIML Certification and Patent from an independent body". He queried to clarify what the end-user meant exactly of "Patent" from an independent body. Engr. Martinez, in response, stated that the said documentary requirement would establish the authenticity and exclusivity of the product to be offered by the concerned supplier. Thorough discussion then ensued and the BAC decided to omit the term "patent" to avoid redundancy, since the authenticity and exclusivity of the product

to be offered by the concerned supplier will already be established in their submitted ISO 4064/OIML Certification.

Mr. Abelida thereafter queried to clarify the provision stated in the Checklist of Technical and Financial Documents (page 33) of the Bidding Documents, specifically the provision stated in item (k) which read as "Product Service Certificate". He queried to the BAC what the end-user implies of the said document. Engr. Martinez, in response, stated that the required Product Service Certificate is tantamount to an "After-Sales/Service Certificate" wherein it ensures the service to be provided by the supplier after the client/customer has purchased a product. A discussion thereafter ensued and the BAC decided to revise the provision and replaced the same with "After-Sales Service Certificate".

The BAC Chairperson again asked the bidder's authorized representatives if there are any further clarification they would wish to clarify. Both representatives in response stated that they have no more issues/concerns regarding the project.


With these, the BAC Chairperson stated that all issues/concerns that was deliberated upon particularly the various minimal changes and/or revisions in the Bidding Documents shall be issued with the corresponding Supplemental Bid Bulletin/Addendums, which will be posted in the PhilGEPS website no later than seven (7) calendar days prior to the Bid Opening.

With no further changes or modifications in the Technical Specifications of the project, the BAC Chairperson finally adjourned the meeting at exactly 2:15 PM.

Prepared by:

Certified correct:

MARK ANTHONY B. OLIVA
BAC Secretariat


TEEJAY ALTAIR A. TORMES
Vice-Head, BAC TWG/Sec


VENUS C. SOLANO
Head, BAC TWG/Secretariat

Minutes approved by:


JON LOUIE A. SANCHEZ
BAC Chairperson


NOEL A. MARTINEZ, JR.
Vice-Chairperson


SONJUN O. MILLARES
Regular Member


ARTURO M. MARCO
Regular Member


EDGARDO A. AYAO
Regular Member


EDGAR B. CABALLERO
Provisional Member