

Republic of the Philippines
METROPOLITAN NAGA WATER DISTRICT
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**MINUTES OF MEETING OF THE PRE-BID CONFERENCE FOR THE PROJECT
SUPPLY, BUILD, INSTALLATION, COMMISSIONING, AND PROCESS PROVING OF FIVE (5) MLD
BICOL RIVER SURFACE WATER TREATMENT PLANT AT SITIO PAGDAICON BARANGAY MABOLO,
NAGA CITY (INFRA 2020-012)**

HELD AT THE MNWD MULTI-PURPOSE HALL ON SEPTEMBER 3, 2020

Attendance:

BIDS AND AWARDS COMMITTEE:

| | | |
|-----------------------------|---|--------------------|
| Mr. Jon Louie A. Sanchez | - | Chairperson |
| Engr. Noel A. Martinez, Jr. | - | Vice-Chairperson |
| Engr. Sonjun O. Millares | - | Member |
| Mr. Arturo M. Marco | - | Member |
| Mr. Edgardo A. Ayao | - | Member |
| Mr. Samuel A. Amores | - | Provisional Member |

BAC TECHNICAL WORKING GROUP (TWG)/SECRETARIAT:

| | | |
|-----------------------------|---|-----------------|
| Ms. Venus C. Solano | - | TWG Head |
| Mr. Teejay Altair A. Tormes | - | TWG Vice-Head |
| Ms. Sharmaine E. Bracia | - | TWG Member |
| Ms. Sheila C. Esquejo | - | TWG Member |
| Mr. Mark Anthony B. Oliva | - | BAC Secretariat |

BIDDER'S AUTHORIZED REPRESENTATIVE/S:

| | | |
|----------------------------|---|-------------------------------------|
| Mr. Rey Elorta | - | Global Supply Solutions Corporation |
| Mr. Juan Carlo A. Santiago | - | Global Supply Solutions Corporation |
| Mr. Nolan B. Madrona | - | Verzontal Builders |
| Ms. Angelica B. Barbante | - | Verzontal Builders |
| Ms. Michelle Apun | - | Verzontal Builders |

OBSERVER'S AUTHORIZED REPRESENTATIVE/S:

None

There being a quorum, the meeting was called to order by the BAC Chairperson, Mr. Jon Louie A. Sanchez, at exactly 1:50 PM.

BUSINESS OF THE MEETING

The BAC Chairperson requested the BAC Secretariat to read the attendance and welcomed the Committee Members, and bidder's authorized representatives in the Pre-Bid Conference for the project Supply, Build, Installation, Commissioning, and Process Proving of Five (5) MLD Bicol River Surface Water Treatment Plant at Sitio Pagdaicon Barangay Mabolo, Naga City (INFRA 2020-012) with an Approved Budget for the Contract (ABC) of **ONE HUNDRED TWENTY MILLION THREE HUNDRED THOUSAND PESOS (Php 120,300,000.00)** Only. Completion of Work is required within Three Hundred Sixty (360) Calendar Days. He further stated that the Invitation to Bid (ITB) was posted in the Philippine Government Electronic

Procurement System (PhilGEPS), MNWD Website, and Bulletin Board from August 27 to September 16, 2020. An invitation was also served to the observers, namely: Commission on Audit (COA), Philippine Institute of Civil Engineers (PICE), and Naga City People's Council (NCPC), however, no observers attended said scheduled Pre-Bid Conference.

The BAC Chairperson thereafter informed the body that there are two (2) prospective bidders who signified their intention to participate in the scheduled bidding, namely: (1) Global Supply Solutions Corporation; and (2) Verzontal Builders. The BAC Chairperson thereafter acknowledged the presence of prospective bidder's authorized representatives, Mr. Rey Elorta and Mr. Juan Carlo A. Santiago from Global Supply Solutions Corporation; and Mr. Nolan B. Madrona, Ms. Angelica B. Barbante, and Ms. Michelle Apun from Verzontal Builders.

The BAC Chairperson then proceeded and asked the bidder's authorized representatives if they are already familiar with the public bidding procedures, including the sealing and markings of the bidding documents, and the latter replied in affirmative. Nevertheless, the BAC Chairperson informed them that the MNWD BAC is following a Two-Envelope Systems, the first envelope which is the Technical Components contains the Eligibility requirements in four (4) copies – one original and three extra copies; and Technical Documents containing the same number of copies. The second envelope contains the Financial Documents, also in four (4) copies. The Chairperson said that these required documents are already stated in the bidding documents.

With that, the BAC Chairperson gave the table to Engr. Sonjun O. Millares, BAC Regular Member and End-User to discuss the technical aspects of the project.

Engr. Millares then explained in detail using a PowerPoint Presentation the specifications for the project Supply, Build, Installation, Commissioning, and Process Proving of Five (5) MLD Bicol River Surface Water Treatment Plant at Sitio Pagdaicon Barangay Mabolo, Naga City, including the vicinity map, site development plan, process flow diagram, scope of works, bill of quantities, schedule of rates and prices, bar chart, terms of reference, and the checklist of eligibility and technical requirements. He had given emphasis on the Procuring Entity requirements such as the Contractors Performance Evaluation System (CPES) Rating Sheet with at least satisfactory rating as an attachment to the submitted Single Largest Completed Contract (SLCC) (*BDS-ITB Section 12.1(a)(ii)*), the detailed requirements for PCAB License (*BDS-ITB Section 12.1(a)(iii)*), the project requirements (*BDS-ITB Section 12.1(b)(ii)*), and the minimum major equipment requirements (*BDS-ITB Section 12.1(b)(ii.3)*).

The BAC Chairperson then asked the bidder's authorized representatives if there are any clarification they would like to ask, Mr. Rey Elorta from Global Supply Solutions Corporation then raised that the conceptual design/specifications/parameters/requirements concerning the water treatment facility was good, however, it does not address the issue on salinity, he asked if it does not really included in the design. He explained that they had clients wherein did not disclosed salinity, and had a problem with the same.

Engr. Millares noted the query of Mr. Elorta, however, clarified that it is not included in the conceptual design/ specifications/parameters/requirements concerning the water treatment facility since the location of the project is on a higher grounds, and the bidder's authorized representative corresponded. Mr. Elorta then asked if until when they could submit a Request for Clarification, Ms. Venus C. Solano, BAC TWG/Secretariat Head said that it shall be seven (7) calendar days prior to the scheduled bid opening or before September 11, 2020, for the BAC to deliberate on the matter and to issue a supplemental/bid bulletin, if necessary. Mr. Elorta concurred and asked if when they can be assisted for a site inspection, Engr. Millares responded that they may conduct a site inspection after the project's pre-bid conference.


The BAC Chairperson then asked the bidder's authorized representatives if there are any further clarification they would like to ask, and the bidder's authorized representative answered in the negative. He then thanked the prospective bidder's authorized representative for their participation and afterwards excused them from the meeting. He then asked the End-User if there are any changes with regards to the project's technical specifications, Engr. Millares answered in the negative.

With no further changes or modifications in the Technical Specifications of the project, the BAC Chairperson temporarily adjourned the meeting at exactly 2:30 PM.

Prepared by:



MARK ANTHONY B. OLIVA
BAC Secretariat

Certified correct:


VENUS C. SOLANO
Head BAC TWG/Secretariat

Minutes approved by:



JON LOUIE A. SANCHEZ
BAC Chairperson


NOEL A. MARTINEZ, JR.
Vice-Chairperson


SONJUN O. MILLARES
Regular Member


ARTURO M. MARCO
Regular Member


EDGARDO A. AYAO
Regular Member


SAMUEL A. AMORES
Provisional Member