

Republic of the Philippines
METROPOLITAN NAGA WATER DISTRICT
40 J. Miranda Avenue, Naga City
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**MINUTES OF MEETING OF THE PRE-BID CONFERENCE FOR THE PROJECT
SUPPLY AND DELIVERY OF WATER METERS ½" Ø (BRAND NEW – CLASS C) VOLUMETRIC ROTARY-
TYPE WITH CONNECTORS FOR COLD POTABLE WATER (GOODS 2019-014)
HELD AT THE MNWD CONFERENCE ROOM ON DECEMBER 2, 2019**

Attendance:

BIDS AND AWARDS COMMITTEE:

Engr. Gilbert V. Eleazar	-	Chairperson
Mr. Jon Louie A. Sanchez	-	Vice-Chairperson
Engr. Noel A. Martinez, Jr.	-	Regular Member
Engr. Sonjun O. Millares	-	Regular Member
Mr. Arturo M. Marco	-	Regular Member
Mr. Edgar B. Caballero	-	Provisional Member

BAC SECRETARIAT / TECHNICAL WORKING GROUP (TWG):

Mr. Venus C. Solano	-	Head
Mr. Teejay Altair A. Tormes	-	Vice-Head
Engr. Sharmaine E. Bracia	-	Member (Absent)
Mr. Mark Anthony B. Oliva	-	Recording Secretary

BIDDERS' AUTHORIZED REPRESENTATIVE

None

OBSERVERS' AUTHORIZED REPRESENTATIVE

None

There being a quorum, the meeting was called to order by the BAC Chairperson, Engr. Gilbert V. Eleazar at exactly 1:40 PM.

BUSINESS OF THE MEETING

The BAC Chairperson requested the BAC Recording Secretary to read the attendance and welcomed the Committee Members in the Pre-Bid Conference for the project Supply and Delivery of Water Meters ½" Ø (Brand New – Class C) Volumetric Rotary-Piston Type with Connectors for Cold Potable Water (GOODS 2019-014) with an Approved Budget for the Contract (ABC) of **FIVE MILLION TWO HUNDRED THOUSAND PESOS (Php 5,200,000.00)** Only. Delivery of goods is required within Sixty (60) Calendar Days. He further stated that the Invitation to Bid (ITB) was posted in the Philippine Government Electronic Procurement System (PhilGEPS), MNWD Bulletin Board, and MNWD Website from November 25 to December 16, 2019. An invitation was also served to the observers, namely: Commission on Audit (COA), Metro Naga Chamber of Commerce and Industry (MNCCI), and Naga City People's Council (NCPC), however, no observers attended said scheduled Pre-Bid Conference.

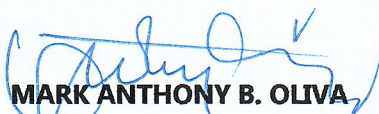
Ms. Venus C. Solano, BAC Secretariat/TWG Head informed the body that since, the first posting for the procurement of the abovementioned project was cancelled per BAC Resolution No. 44, prospective bidders thereto were asked through a letter, if they are going to refund the tender document fee of Ten

Thousand Pesos (Php 10,000.00) or consider such as their deposit/advance payment for the new tender document for the project's next posting. For the information of the body, the prospective bidders of the previous posted project, namely: (1) AJA NRW Solutions, Incorporated; (2) EDM I Philippines, Incorporated; and, (3) Philippine Valve Manufacturing Corporation were already refunded of their payments for the tender documents, while, MHECO, Incorporated (verbally) and EnviroKonsult Equipment and Services, Incorporated have already signified its participation in the scheduled bidding. Ms. Solano further informed the body that Uni-Field Enterprises, Incorporated procured bidding documents and will also participate in the scheduled bidding.


The BAC Chairperson informed the body that the BAC Secretariat/TWG received a letter from Mr. Ronald P. Abelida, Technical Sales Manager of EnviroKonsult Equipment and Services, Incorporated dated December 2, 2019 which was duly received by the BAC Secretariat/TWG on the same date at 11:55 AM. In the letter, Mr. Abelida expressed their company's interest in joining in the procurement of the abovementioned project, and its participation to the scheduled Pre-Bid Conference, however, stated that due to the onset of Typhoon "Tisoy" with international name "Kammuri", his flight to Naga City was cancelled. The BAC Chairperson also informed the body that Mr. Abelida, in his letter, indicated queries regarding the project's Technical Specifications, *a copy of the letter is hereto attached for reference purposes*. He then asked the opinion and/or comments of the BAC. The BAC deliberated on the matter taking into consideration the queries of EnviroKonsult Equipment and Services, Incorporated. The BAC, however, unanimously decided to stick with the technical specification requirements of the project as required by the End-User and subsequently, issue a reply-letter to the said bidder regarding the decision of the BAC.

With no further changes and/or modifications in the Technical Specifications of the project, the BAC Chairperson temporarily adjourned the meeting at exactly 1:50 PM.

Prepared by:


MARK ANTHONY B. OLIVA
Recording Secretary

Certified correct:

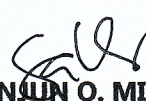

VENUS C. SOLANO
Head, BAC TWG – Secretariat

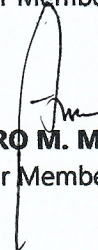
Minutes approved by:


GILBERT V. ELEAZAR
BAC Chairperson


JON LOUIE A. SANCHEZ
Vice-Chairperson


NOEL A. MARTINEZ, JR.
Regular Member


SONJUN O. MILLARES
Regular Member


ARTURO M. MARCO
Regular Member


EDGAR B. CABALLERO
Provisional Member